



DEPARTMENT OF THE ARMY
HEADQUARTERS, 19TH THEATER SUPPORT COMMAND
UNIT #15015
APO AP 96218-5015

REPLY TO
ATTENTION OF:

EANC-GS-LS

7 JAN 2005

MEMORANDUM FOR SEE DISTRIBUTION

SUBJECT: Command Policy Letter #44 - Logistics Excellence Award Program

1. REFERENCES.

- a. AR 220-1, Unit Status Reporting, 10 Jun 03.
- b. AR 710-2, Supply Policy Below the National Level, 25 Feb 04.
- c. AR 735-5, Policies and Procedures for Property Accountability, 10 Jun 02.
- d. AR 750-10, Army Modification Program, 8 Aug 00.
- e. AR 750-43, Army Test, Measurement, and Diagnostic Equipment Program, 28 Nov 97.
- f. DA PAM 710-2-1, Using Unit Supply System (Manual Procedures), 31 Dec 97.
- g. Eighth U.S. Army Regulation 700-3, Conventional Ammunition, 13 Aug 02.
- h. 19th TSC PAM 715-1, Government Purchase Card (GPC) Standard Operating Procedures (SOP), 9 Jul 04.
- i. 19th TSC PAM 750-1, Maintenance of Supplies and Equipment Unit Level Logistics System-Ground (ULLS-G) and Aviation, Draft.
- j. 19th TSC Circular 710-03-1, Inventory Management Lateral Transfer and Turn-In Class VII, 6 Mar 03.
- k. 19th TSC Command Policy Letter #18 - Report of Survey System.

2. PURPOSE. This policy letter provides the criteria and standards (Enclosure 1 and 2) for achieving the Logistics Excellence Award (LEA) in 19th Theater Support Command (TSC). The LEA program will recognize organizations at the battalion and company level that demonstrate exceptional expertise in maintenance and supply functions. Commanders at all levels are highly encouraged to exceed the standards as set forth in this memorandum.

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3. **APPLICABILITY.** This policy applies to all units, organizations, and personnel within or subordinate to the 19th TSC, who operate their own motorpool. Units, either company level or detachments, which do not operate their own motorpool are not eligible to compete as a separate unit. The G4 staff will evaluate them on 12 of the 14 criterias in the LEA program. The G4 will then roll-up performance results into their Battalion headquarters. (See para 5)

4. **Company Level Awards.** Companies operating their own motorpools that achieve or exceed the standard in the 14 criterias listed in Enclosures 1 and 2 will receive incentive awards. The incentive awards will be awarded on a monthly basis with greater incentives for consecutive winner(s) during the quarter.

a. First award and subsequent nonconsecutive awards:

(1) Monetary award in the amount of \$100 from the Commanding General (CG). The CG will present this award in the form of a “mini-pseudo check,” awarded to individual units at the Monthly Materiel Readiness Review (MMRR) LEA award ceremony. Winning units will send an individual to receive the award to the 19th TSC Headquarters or nominate someone at the 19th TSC Headquarters to receive their award for them while the unit views the presentation via the Video Teleconference medium.

(2) A plate with the winning month and year engraved on it for the unit’s MMRR plaque located at the unit’s HQ.

b. Second consecutive award in a quarter:

(1) Monetary award in the amount of \$100 from the CG. The CG will present this award in the form of a “mini-pseudo check,” awarded to individual units at the LEA award ceremony immediately following each MMRR briefing. Winning units will send an individual to receive their award to the 19th TSC Headquarters or nominate someone at the 19th TSC Headquarters to receive the award for them while the unit views the presentation via the Video Teleconference medium.

(2) One training holiday.

(3) A plate with the winning month and year engraved on it for the unit’s MMRR plaque located at the unit’s HQ.

c. Third consecutive award in a quarter (presented on-site at the unit by the CG, see para 7):

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(1) CG on-site award presentation of monetary award in the amount \$1,000. The CG will present this award in the form of a “pseudo check” on-site to the unit Commander or nominated unit command representative.

(2) CG on-site award presentation of LEA plaque and LEA streamer presented to the unit Commander or nominated unit command representative.

(3) CG’s coin for individual(s) nominated by the unit’s command.

(4) A plate with the winning month and year engraved on it for the unit’s MMRR plaque located at the unit’s HQ.

(5) One training holiday.

d. Third consecutive award for the highest scoring company in the quarter.

(1) CG on-site award presentation of monetary award in the amount \$5,000. The CG will present this award in the form of a “pseudo check” on site to the unit Commander or nominated unit command representative. (The unit must request the on-site presentation prior to the MMRR.)

(2) CG on-site award presentation of LEA plaque and LEA streamer presented to the unit Commander or nominated unit command representative.

(3) CG’s coin for individual(s) nominated by the unit’s command.

(4) A plate with the winning month and year engraved on it for the unit’s MMRR plaque located at the unit’s HQ.

(5) One training holiday.

(6) Article in “Team 19” magazine.

(Note: The unit earning the top score from all units receiving their third consecutive award for the quarter will receive a \$5,000 award, but not an additional \$1,000 for the 3d month. This also applies if only one unit meets the standards for three consecutive months in a quarter. If multiple units tie for the quarterly \$5,000 award by having the same top score, the tied units will divide the award funds IAW the following formula: $\$5,000 + ((\$1,000 \times (\text{number of tied winners} - 1)) / \text{number of tied winners})$.)

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5. Battalion Level Awards. In addition to the companies receiving incentive awards, battalions will receive incentive awards if all their assigned companies, to include those companies and detachments that are not eligible to compete as a separate unit, achieve the standard for the 14 criteria during the same month. The following incentive awards will be awarded at the battalion level for units that meet the standard:

a. On-site presentation of LEA trophy (see para 7) from the CG to the unit Commander or nominated unit command representative. (The unit must request the on-site presentation prior to the MMRR.)

b. Letter of commendation from the CG.

c. CG's coin for individual(s) nominated by the unit's command.

d. A plate with the winning month and year engraved on it for the unit's MMRR plaque located at the battalion HQ.

6. Monetary Incentive Awards. Awards will be appropriated funds only. The ACofS, G4 will provide a list of winning units to the command Resource Management (RM) office. RM will increase the Obligation Target (OT) via MSC resource manager channels.

7. On-site Award Presentation. The unit will coordinate directly with the CG's Aide-de-Camp for on-site award presentations by the CG. Winning unit S4's must coordinate with the ACofS, G4 to pick up the LEA plaque, LEA streamer, CG coins, and "pseudo check" prior to the presentation at the unit location.

8. Logistics Excellence Award Streamer. The LEA streamer is authorized for display on unit guidons for the quarter immediately following the award period. The ACofS, G4 maintains all LEA streamers and will issue streamers on a DA Form 3161 to the winning unit's Group or Battalion S4. The Group or Battalion S4 is responsible for returning the streamer to the ACofS, G4 within 10 working days, following the award period.

9. The ACofS, G4, 19th TSC is responsible for executing the LEA program. The ACofS, G4 will publish and distribute the LEA matrix to Group S4's NLT one week prior to the MMRR/ LEA award presentation. Personnel are invited to send suggestions and improvements directly to the ACofS G4, Chief, Logistics Support Branch. Department of the Army changes in performance criteria and standards will supercede this policy. At a minimum the ACofS, G4 will validate all LEA criteria on an annual basis.

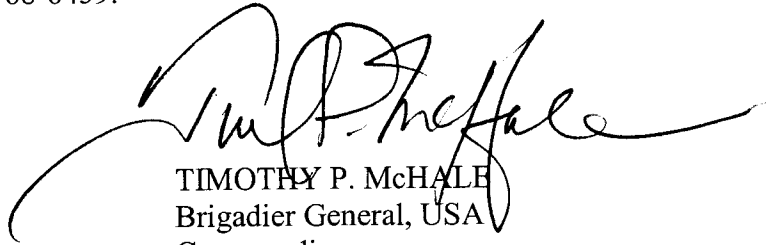
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10. Point of contact is Mr. Yu, at 768-6459.

2 Encls

1. Criteria and Standard
2. 026 Performance Standard



TIMOTHY P. McHALE
Brigadier General, USA
Commanding

DISTRIBUTION:

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LOGISTICS EXCELLENCE AWARD CRITERIA AND STANDARDS

CRITERIA		STANDARD	OPR
Reports of Survey	↑	Zero Reports of Survey over 75 Days	ACofS, G4
Lateral Transfers	↑	Zero Lateral Transfers over 30 Days (ERC A) and/or 45 Days (ERC B & C)	ACofS, G4
Property Accountability and Sensitive and Cyclic Inventory Status	↑	100 Percent of Inventories Completed (PBO certifies monthly Memorandum for Record)	ACofS, G4
Ammunition Basic Load	↑	Completed Monthly Inventory, Monthly SPBS-R Report submitted by 15th and Complete ABL Packets on File	ACofS, G4
Equipment Readiness Rates	↑	Achieve 90 Percent OR for all company level units (Based on USR Data)	ACofS, G4
AMSS Reporting	↑	100 Percent of AMSS Data submitted to LOGSA	ACofS, G4
PCN AHO-026 Reconciliation	↑	Complete with Zero Errors (026 Performance measures, see Enclosure 2)	ACofS, G4
MWO	↑	100 Percent Compliance with MWO Program	ACofS, G4
Overage Repairable Items Listing	↑	100 Percent of ORILS turned-in within 10 days (System of record is 55th TMMC SARSS 2A/C)	ACofS, G4
AOAP	↑	Achieve 0 Percent AOAP Delinquency	ACofS, G4
TMDE	↑	Achieve 0 Percent TMDE Delinquency	ACofS, G4
ULLS-G Certification	↑	100 Percent of On Hand Personnel Certified (Operators/Motor SGTs/Motor Officers)	ACofS, G4
ULLS-G to SARSS-O Data Blast	↑	Daily Error Free Blast	55th TMMC
SAMS 004 Data Blast	↑	Daily Error Free Blast	55th TMMC

NOTE: Battalion or separate Company must pass 14 out of 14 criteria to receive the Logistics Excellence Award.

**Performance Standard for Weekly 026 Report
FY 05 Logistics Excellence Award Program**

1. The following will outline the process to check the accuracy of the 026 prints. Any ONE of these errors will turn a unit RED on "026 Accuracy." Competitive 026 reports will be generated by 55th TMMC and forwarded to units each week. ACoS, G4, 19th TSC will highlight errors on the weekly "competitive" 026 prints and ensure immediate Group S4 distribution. The errors that will turn a unit red on the 026 print are:

a. Organizational job that are in C status "awaiting shop, parts received" at the unit level in the ULLS-G systems in excess of 7 days.

* Fix: Units need to get the vehicles/equipment "in the shop" within 7 days of receiving the parts and update the status in the ULLS-G box.

b. Organizational job that are in R status "awaiting pick-up" from the DS maintenance provider, in the SAMS1 box, in excess of 5 days, and 72 hours for a pacing item, after the job is complete.

* Fix: Units need to pick-up vehicles/equipment within 5 days or within 72 hours for a pacing item to close out the job in the SAMS1 and ULLS-G box.

c. Organizational jobs that are missing the malfunction/fault description or do not clearly annotate the correct fault in the ULLS-G box.

* Fix: Units need to enter the correct fault with a clear description of the malfunction in the ULLS-G box for all organizational jobs.

d. Units ordering parts with the wrong priority codes for organizational jobs in the ULLS-G box.

* Fix: Unit need to order parts under the correct priority code in the ULLS-G box, to facilitate readiness.

e. Units not reordering parts in the ULLS-G box within 72 hours after receiving a bad status for parts from the SSA, SARSS-1.

* Fix: Units need to reorder parts, in the ULLS-G box, immediately after receiving a bad status and do a RECON with the SARSS-1 site.

f. Units not closing an organizational job record in ULLS-G box after NMC time stopped at the DS maintenance provider's SAMS-1 box.

* Fix: Units need to close record in the ULLS-G box after NMC time stops at the DS maintenance provider, SAMS-1. Notify the customer to close work order or change to correct ORG WON status. Customer needs to reconcile with SARSS-1.

g. Units not receiving status in their ULLS-G box from the SARSS-1 site, SSA.

* Fix: Units need to conduct recon with the SSA to follow-up on "no status received for parts" from the SARSS-1 site. Produce an AHO-003 print equipment dead lined over NNN days by unit.

- (1) Check to see if the equipment is work ordered to you.
- (2) If the ORG WON is the same on DS work order then the customer is not receiving status update from SAMS-1.
- (3) If the ORG WON is different, SAMS-1 changes the ORG WON to match the AHO-026.
- (4) If you no longer have the work order or it is in U status, notify customer to close the work order or change status at unit.
- (5) If the problem is not fixed by the next daily data pass. Delete the work order from your INOP file and notify any other SAMS-2 in the chain to do the same.

2. POC is SFC Boettcher, 768-8843.